



### **SCTP Directors' Role and Responsibilities**

The Board of SCTP are either elected representatives from the SCTP membership, or with the approval of the members, are SCTP members that are co-opted by serving directors.

#### Responsibilities

- To represent the interests of the membership as a whole rather than their respective organisations when acting in SCTP Director capacity.
- To attend all Board meetings.
- To attend all members' conferences.
- To represent SCTP and its members at meetings and events as requested by the Board and to provide feedback to the members, the Executive Director and the Board.
- To pass important information and updates to the membership via the Executive Director and Board.
- To support the Executive Director to achieve the [Business Plan](#) targets.

#### Expenses

Directors or their companies can claim expenses from SCTP as follows:

Board Meetings	£100
External meetings/events when requested to attend by the SCTP Board in the role of SCTP Director (rather than as a member)	£100

N.B. if a director makes a personal claim, this will need to be declared for tax purposes.

Signed on behalf of the Board:	
Name:	Joanne Bridger
Designation:	Chair
Date:	15/05/2019