

Transfers of apprenticeship service funds – now open

Transfers is the first big flexibility we are offering to employers to help make apprenticeships work better for everyone. I would be grateful if you could help to ensure online information about transfers and the apprenticeship service are passed on to your colleagues, contacts and networks (see links at the bottom of this email).

Top 3 facts about transfers

1. Employers who pay the levy can transfer a maximum of 10% of the annual funds in their apprenticeship service account, which is calculated from the total amount of levy declared during the previous tax year.
2. Transfers can be made to any other employer. For the first phase, employers can make a transfer to one other employer, but as with all new functions on our service, we will review this based on user feedback.
3. Employers can transfer funds to another employer to pay for the costs of training and assessment for their apprenticeships. These must be for apprenticeship standards. Transfers cannot be used for apprenticeship frameworks.

Next steps

- Employers who pay the levy and are considering making a transfer should [read information on GOV.UK](#) and talk to a potential receiving employer.
- Employers who don't pay the levy can now register on the service in order to receive a transfer **if** they have agreed a transfer with a sending employer.
- Stakeholders and training providers can support employers in understanding about the apprenticeship service and transfers by signposting them to our short guidance videos and online information below
 - [Short videos on using the apprenticeship service](#)
 - [Transfers page on GOV.UK](#)
 - [Blog – 7 tips for getting prepared for transfers](#)
 - [Follow @ESFAdigital on Twitter](#)

Bev Moxon

Intermediaries Team – Manager

National Apprenticeship Service

Education and Skills Funding Agency