



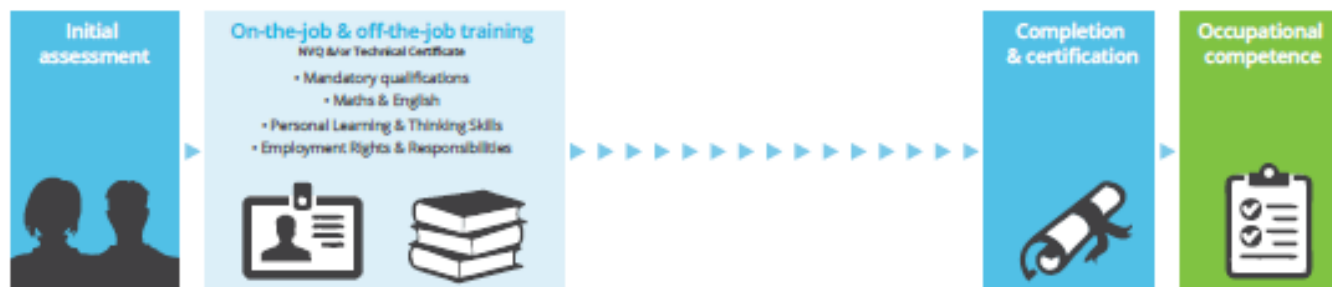
# Supporting the employer through the Gateway process

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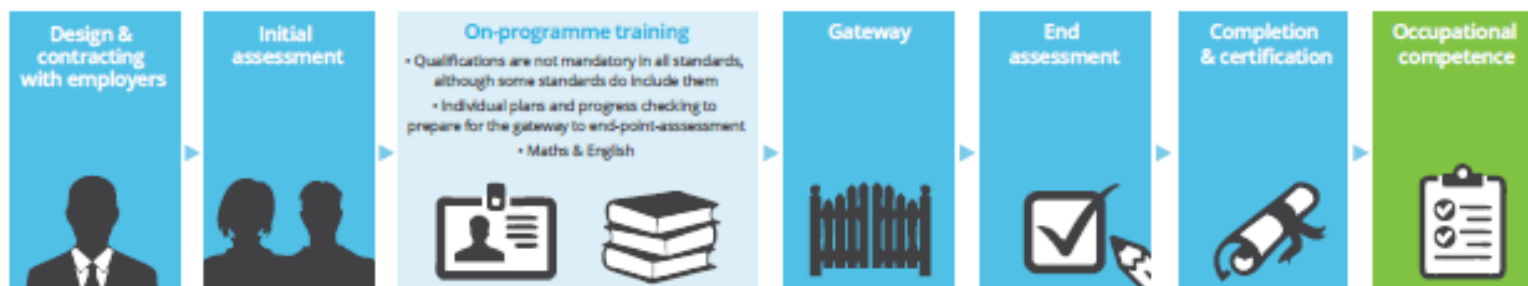
# The new Apprenticeship journey

## Frameworks (multi-occupational)

SASE (Specification of Apprenticeship Standards for England)



## Standards (one per occupation)



# What is Gateway?



Preferred Supplier  
Agreement



On-Programme  
Delivery Support



Gateway Audit



End Point  
Assessment



Certification

1

2

3

4

5

# Understanding your commitments – ‘on-programme’



- Understand the ‘standard’ and the skills, knowledge & behaviors in detail
- Supportive mentoring system
- Provide employer evidence – statements/witness testimonies etc.
- Support 20% off-the-job training
- Tracking your apprentices’ progression.

# Understanding the assessment plan



- End-point assessment and the Gateway
- Assessment methods
- Grading
- Re-sits and re-takes
- Roles and responsibilities, ensuring independence
- EPAO internal quality assurance
- External quality assurance.

# Understanding the end-point assessment plan



The published end-point assessment plan typically specifies the competences or qualifications required prior to being permitted to attempt the end-point assessment, referred to as the Gateway. This can include the completion of a portfolio, a self-assessment exercise or the achievement of certain certificated activities such as the Care Certificate or a Health and Safety qualification. Maths and English requirements need to be met before the endpoint assessment can be attempted and therefore form part of the assessment gateway. This is a requirement of the programme and funding rules.

# Understanding the types of assessment



1. Portfolio assessments – lots of different names depending on the standard
2. Interviews – 121 or Panel Based
3. Professional Discussion
4. Observations
5. End Test – MCQ or Short Answer
6. Projects
7. Culinary Challenge
8. CPD Logs & Discussions
9. Presentations

# Assessing Gateway readiness



- Has the apprentice completed everything required?
- Can your apprentice competently display all the required skills, knowledge and behaviors for the standard?
- Are they prepared and skilled to face the required assessment components?
- EPA – when can it take place?
- Can you or should you be involved?
- Impacts if the planned date is cancelled/amended or missed
- Re-takes and re-sits.



# Help from your EPAO

## Gateway support packs

- Comprehensive support developed by industry experts for each standard
- Mock assessments - end test
- Templates and full guidance documents
- Guidance of topic/discussion areas with mark schemes and templates
- Project brief – full guidance and mark schemes
- Full topic areas explained – with learning outcomes and skills, knowledge and behaviours
- Competence mapping – observations & portfolios
- Comprehensive mapping of mandatory qualifications.

# Support for employers

- Provide the employer with an easy to understand guide to the standard, assessment plan, Gateway process and end-point assessment
- Actively engage with the employer on the on-programme elements of the standard
- Work with the employer and AO (mandatory qualifications) to choose the units to develop assessment for
- Ensure the employer is satisfied with the duration of the apprenticeship (long enough to demonstrate competence)
- Agree with the employer a course of action if the apprentice is not yet ready for end-point assessment or if the apprentice fails

“Consider how you will provide the employer with a consistent approach and service. In some cases, you will be offering a service to an employer who has several apprentices on very different standards (e.g. engineering apprentices and business admin apprentices). You will need to work across your organisation to make sure you can provide a consistent service to the employer for all their apprentices. This is what the employer will expect.”

# Apprenticeship solutions – NCFE



NCFE is currently on the register for the following standards:

- Level 2 Customer Service Practitioner
- Level 3 Team Leader/Supervisor
- Level 3 Business Administrator
- Level 3 Event Assistant
- Level 4 Project Manager
- Level 5 Operations/Departmental Manager
- Level 2 Commis Chef
- Level 3 Senior Chef Production Cooking
- Level 2 Hospitality Team Member
- Level 3 Hospitality Supervisor
- Level 2 Retailer
- Level 3 Retail Team Leader

# Apprenticeship solutions – CACHE



The CACHE EPA offer covers the following standards which are published and ready:

- Level 2 Healthcare Support Worker
- Level 3 Senior Healthcare Support Worker
- Level 5 Healthcare Assistant Practitioner
- Level 2 Adult Care Worker
- Level 3 Lead Adult Care Worker
- Level 3 Dental Nurse
- Level 4 Dental Practice Manager

Awaiting the release of:

- Early Years Educator Level 3, Level 4 and Level 5
- Children, Young People and Families Manager & Practitioner

# Support – Apprenticeship Services



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# Thanks for listening

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