

**Coastal West Sussex Skills and Enterprise Meeting  
Worthing College  
Worthing**

31<sup>st</sup> January 2018

**Attendees**

Shelagh Legrave	Chichester College	Anne Feldberg	GB Met
Penny Daly	C2C Enterprise Adviser	Danny Pell	WSCC
Sarah Bennetts	CDC	Karen Jefford	Durrington High
Shiroma Cabraal	B&HCC	Paul Riley	Worthing College
Stacey Norris	National Careers Service	Sarah Williams	SLN
Sandra Coley	UoC	Caroline Wood	CWS Partnership
Vicky Faulkner	Uni of Brighton	Beki Tonks	EA Lead, C2C
<b>Apologies</b>			
Lorriane Nugent	Young Start Up Talent	Angela Crane	A&W Councils
Paul Mitchell	SCTP	Charlotte Rose	DWP

Caroline welcomed everyone to the meeting and introductions were made. Shelagh had a prior engagement and would be 15 mins late. The previous meeting notes were approved and actions covered through the agenda

**NCOP Work Programme – National Collaborative Outreach Programme - Sarah Williams**

Sarah gave a presentation to update the group on the NCOP programme that was being delivered across Sussex. Key points include:

- The NCOP programme was approved for 4 years to Dec 2020 although the current funding was secured until Dec 2018.
- Its purpose is to increase the number of young people progressing into higher education through Further or Higher Education Institutions
- 18 projects were currently being delivered and direct funding had been given to some schools to cover a range of support activities and/or interventions
- Data collection was challenging and the figures seemed to indicate that less activity was being delivered in West Sussex although this seemed to be more an issue of data collection rather than reality.

Further progress reports would be given at a future meeting

**Making the case for STEM – Caroline**

The report shared ahead of the meeting was discussed. Its purpose is to give the CWS Partnership greater clarity about where it would focus and influence future STEM related activities based on a sound evidence base. There were 4 key areas of the report that Caroline was keen to get feedback on:

- Agenda for Change
- Areas of focus
- Investment criteria
- Strategy

The comments were all very positive and the subsequent suggestions were made:

- The group was keen to see the data so that we can learn from some of the schools who do things well – potential link to school improvement
- Parents are the main decision makers and can be very hard to engage - again try to identify areas of good practice
- Need to work with employers and try and scope the jobs of the future so that the training can be appropriate - do employers actually know what skills will be needed in 5 or 10 years' time?
- Should there be a stronger reference to teaching 'learning' skills so that young people have broader skills base and can more easily learn in the future
- More employers need to be engaged in the whole agenda and curriculum development but there isn't an easy or appropriate mechanism to do this.
- Discussion around sector task groups that are active in East Sussex. Is this something that could be replicated in WS to improve employer engagement?
- Retraining existing workforce in the sector is important and should be promoted – particularly low in STEM based careers
- recruitment and CPD of teaching staff is critical so that up to date information is presented (NCOP?)
- it was recognised that some of the curriculum, particularly IT had little to do with STEM that is relevant to industry
- with Brexit looking can a stronger link be made to International Trade?
- The Master Teacher Programme (where teachers have enhanced status to share learning with other schools) could be a programme that could help share best practice - use the Enterprise Network to help identify good practice

**Action:** Caroline asked for any final comments on the report to be made by Monday

The next step will be to hold a workshop to think about the 'how' and consider the deliverable actions that could result. **Action:** Caroline to organise

### **Implications of the Career Strategy – Beki Tonks**

Beki gave a comprehensive presentation about the Careers Strategy which was launched in Dec 2017. The Implementation Plan is expected in March 18 so a further presentation will be made after that. A number of points were made:

- All schools will have a career leader in place by Sept 18
- Young people were expected to have a 'meaningful employer engagement' during each school year. The definition of a meaningful engagement wasn't clear so further guidance probably needed
- Reference has been made to Career Hub – this was likely to be at a LEP level
- Some careers activity would be promoted in primary schools
- The Careers and Enterprise Company would have a key role in delivering the strategy.
- A number of national 'cornerstone' companies were being identified to offer more active engagement.

Beki will revisit the Careers Strategy once the Implementation Plan is launched.

**Action** – the slides are attached and the subject will be on a future agenda

### **Apprenticeships**

Concern was expressed about the fall in Apprenticeship numbers across the area. Viki highlighted the funding award for non-levy paying employers and how a pro rata allocation had seen both the Uni of Brighton and Chichester receive nothing.

The FE Colleges had also seen their allocations reduced.

It was agreed that more collaborative promotional activity for Apprenticeships should be delivered in West Sussex. The NCOP programme through Apprenticeships in Sussex was delivering some of this in 2018 but it wasn't clear how that could be sustained.

**Action** – further consideration should be given about the promotion of Apprenticeships across West Sussex for 2019 so that momentum isn't lost.

### **Work Programme for the CWS Skills and Enterprise Group.**

Caroline presented a short paper about the future work programme of the group following comments from the last meeting.

It was proposed that the core role would remain unchanged but the work programme be amended to reflect the changing environment. Any further comments on the work programme should be made by Friday, 9<sup>th</sup> Feb 18.

### **Institute of Technologies and T Level Qualifications**

Two applications from the C2C area have been submitted to become Institute of Technologies:

1. GB Met – with a focus on Digital provision
2. Uni of Chichester, the Chichester College Group and is a joint bid with the Surrey Colleges.

A response from government to the applications was likely to be in March 2018

### **T Level Qualifications**

The 1<sup>st</sup> wave of qualifications was expected in 2020 and would be seen as equivalent to A Levels or Level 3.

The progression opportunities from L2 to L3 were unclear and the funding levels would be different creating additional challenges.

There were 3 broad subject categories in the first round:

- Digital
- Construction
- Education and Childcare

The panels awarding the qualifications were business led and it wasn't yet clear if representatives from the FE sector formed part of the panel.

3 months 'Meaningful work experience' was expected as part of the qualification and it wasn't clear if business would be incentivized to offer these placements. However, from September 18 some colleges were piloting approaches to the WE opportunities.

**Action:** The government is currently consulting on T Levels and the link can be found here- <https://www.gov.uk/government/consultations/implementation-of-t-level-programmes> . It closes on the 8th Feb

### **Round Table update:**

*Danny Pell* – As a result of the social mobility report WSCC are considering setting up Strategic Skills Boards in some areas. More information would be shared once it is known

*Sandra Coley* – The Tech Park in Bognor Regis is progressing well and due to open in September 2018. Recruitment has been positive with commitment from Rolls Royce. The funding allocations for Non Levy paying companies is proving challenging for the HEI's and every opportunity should be taken to keep the pressure on with the ESFA

*Viki Faulkner* – New Degree Apprenticeships due very soon in Health and nursing, Teaching and Town Planning.

*Shiromi Cabraal* – B&H are organizing a number of events supporting Apprenticeships including an employer speed dating evening, Apprenticeship Graduation event at the Amex and others.

*Sarah Bennetts, CDC* – are about to deliver a Be The Change programme in Chichester.

*Sarah Williams, SLN* – The Sussex Learning Network are creating their new Strategic Plan which will be shared in due course

*Paul Riley, Worthing College* – The college have done considerable work mapping their work experience opportunities to their academic provision. The College's STEM Strategy will be launched in March.

*Beki Tonks, C2C* – The draft SEP would be considered by the C2C Board on the 31<sup>st</sup> Jan and presented to partners at the Partnership Board meeting at the University of Sussex on the 7<sup>th</sup> Feb

*Karen Jefford, Durrington High* – was really pleased to be invited and would be keen to attend and contribute at future meetings

*Anne Feldberg, GB Met* – Pelham Tower refurbishment was well underway. The Apprenticeship Levy was being used predominantly in 3 areas: Leadership and Management, Health and Social Care and Accountancy. Apprenticeship Graduation Events were being held in Chichester and B&H, GB Met were hosting a VIP lunch linked to their public service Apprenticeship programme all during Apprenticeship Week

*Stacey Norris, National Careers Service* – An employer Engagement event was being hosted on the 7<sup>th</sup> Feb with the Uni of Chichester – details to follow separately  
LMI Conference on the 25<sup>th</sup> April in Crawley

*Shelagh Legrave, CCG* – Chichester College has now officially changed its name to the Chichester College Group.

*Caroline Wood* – 2 events to be aware of:

20<sup>th</sup> Feb, Implications of the Career Strategy being hosted at The Body Shop

8<sup>th</sup> March, Coffee and Tour of the BigBang, Butlin's at 10.30

**Action** – a separate email detailing all the events will be circulated very soon

#### **Future Meeting Dates**

10 <sup>th</sup> May 2018	- 10.00-12.00 venue tbc
9 <sup>th</sup> October 2018	- 10.00 – 12.00 – venue tbc