**Apprenticeships East Sussex**

**Wednesday 20th September, 10.00-12.00**

**Room 1, Eastbourne Town Hall, Grove Road, Eastbourne, BN21 4TX**

**AGENDA**

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| **Item** | **Lead** |
| Introductions | All |
| Minutes and actions from last meeting | Caroline Bragg |
| Terms of Reference 2017/18 (for sign off) | All |
| AES Action Plan 2016/17 report (for sign off) | All |
| AES Plan 2017/18 (for sign off) | All |
| Apprenticeship Non-Levy procurement – impact on SMEs and AES response | All |
| AOB | Caroline Bragg |
| Next meeting: 30th November, 12.00-13.30 before Skills East Sussex | Caroline Bragg |