

## Apprenticeships East Sussex

**30<sup>th</sup> March 2017, 10.00-12.00**

Present: Caroline Bragg (CB), ESCC; Paul Mitchell (PM), SCTP; Colin Brown (CBr), STUK; Viki Faulkner (VF) Brighton Uni; Nick Ludford (NF), Plumpton; Ann Potterton (AP), SCTP; Rory Abbott, YES; Rose Miller (RM), SDC.

Apologies: Dan Shelley, SCC; Sarah Williams, SLN; Sarah King, WDC; Victoria Conheady, HBC; Kerry Barrett, EBC; Peter Sharp, LDC; Moira Blake, Uni of Sussex; Claire Walker, SLN.

Items	Discussion Points	Action
<b>Apprenticeship Reforms and Levy update and communications</b>	Discussion re frustrations that IfA not yet met and non-Levy procurement processes not completed. Providers unable to make commitments to non-Levy payers, and difficulties supporting SMEs with recruitment as could slip in to May. SES chair action to lobby. <b>Action: CB to follow up with Holly.</b>	<b>CB</b>
	CB highlighted data following SFA FSR of Q2. Crude forecast growth after Q1 was 15.3%, Q2 forecast growth has dropped to -0.5%. This is reflected across Sussex, SE region and national. Hastings in particular has crude forecast -18.6%. RM reported SDC experiencing 15% growth at end of Feb. <b>Action: review Q3 data at meeting in July</b>	<b>CB</b>
	Discussion re SMEs holding back as unsure of implications of Levy/Reforms. SCTP have funding from SFA/SELEP to produce info-graphic for non-Levy payers to be shared via social media and business networks – ACES, Sx Chamber, FSB, Locate and Business East Sussex. <b>Action: CB to follow up Richard re distribution</b> AP reported relooking at use and purpose of AiS website.	<b>CB</b>
<b>ESF Skills Support for Unemployed – Enhancing Apprenticeships</b>	Colin presented to group update on STUK Enhancing Apprenticeships. See presentation. Looking to target year 11s. Ensure link with YES – support for year 11s transition and list of all those with ‘apprenticeships’ as an intended destination. Issue identified with progression to providers in C2C area, e.g. Brighton. <b>Action: Colin to update group once clarified.</b> <b>Action: Colin to provide list of sub-contractors, what delivering and geographical area.</b> Plumpton, Heathfield Works & YES/MYT to be added to provider list. MYT plan to deliver across Eastbourne to Newhaven coastal strip, and will be key referral partner. Also working with JCP as a referral partner. Discussion re availability of Traineeships. <b>Action: CB to refer College Central enquiry re Traineeship provision to Colin</b> Comms to school CEIAG network. <b>Action: Colin to send leaflet to CB with provision, geography, sectors, contacts. CB to invite Colin to CEIAG network meetings.</b> Progression – no tracking destinations in SFA contract, but STUK have included 3 months tracking in sub-contracts Discussion re those that drop out and want to move on to another STUK Enhancing Apprenticeships. <b>Action: STUK to clarify with SFA whether learners can move off and back on to programme.</b>	<b>CBr</b> <b>CBr</b>  <b>CB</b> <b>CBr</b> <b>CB</b> <b>CBr</b>

<b>National Collaboration Outreach Programme (NCOP) project</b>	<p>CB/ PM gave brief update on NCOP – aim to increase number of young people from disadvantaged backgrounds progressing in to HE and Higher/Degree Apprenticeships. Themes include CEIAG, Mentoring, Raising attainment, mapping L4 provision, addressing barriers to progression in to HE/L4 learning/Higher apprenticeships.</p> <p>Currently recruiting to project management posts and circulating funding guidance/application. Potential to fund a number of strands of activity, including AiS and Ambassador training, and CEIAG activities piloted through C&amp;EC funding. NCOP may not fund programmes in Hastings due to DfE Opportunity Area funding. To be clarified.</p>	
<b>Apprenticeships East Sussex Action plan review</b>	<p>Review of AES action plan and activities. VF suggested evaluations and impact of KPIs, e.g BFS and Wealden analysed, and whether to be included in future action plans.</p> <p><b>Action: CB to follow up evaluations for NAW events, Wealden Careers fair and BFS</b></p>	<b>CB</b>
<b>Minutes and actions from last meeting</b>	<p>Outstanding action: PM has been contacted by SBU re how referrals made to local providers and role of DAS. Feedback that occupationally specific standards will help search, as frameworks don't always indicate which pathway providers are delivering. Plumpton and SDC reported only have had 1 referral from SBU. Is this because most searches done online?</p> <p><b>Action: Providers do some mystery shopping and call SBU?</b></p>	<b>All</b>
<b>AOB</b>	<p>Discussion whether to add AES to same date and time as Skills East Sussex meetings from September, by shortening AES and providing 15 minute break in between. A number of those who attend AES don't attend SES. PM commented that it is useful to have time to reflect between meetings, although better use of time.</p> <p><b>Action: group to agree at next meeting.</b></p>	<b>All</b>
<b>Next meeting</b>	<b>Wednesday 17<sup>th</sup> May, 10.00-12.00, Sussex Downs College, Cross Levels Way, Eastbourne BN21 2UF</b>	