

Apprenticeships East Sussex

17th May 2017, 10.00-12.00

Present: Caroline Bragg (CB), ESCC; Paul Mitchell (PM), SCTP; Angela Wooller (AW), SDC; Colin Brown (CBr), STUK; Viki Faulkner (VF) Brighton Uni; Nick Ludford (NF), Plumpton; Kerry Barrett (KB), EBC; Laura Demster (LD), Eastbourne Chamber.
Apologies: Dan Shelley, SCC; Rory Abbott, YES; Sarah King, WDC; Victoria Conheady, HBC; Peter Sharp, LDC.

Items	Discussion Points	Action
Apprenticeship Reforms and Levy update and communications	<p>Levy apprenticeships off to a slow start as anticipated, many Levy-payers still in planning stage with 2 years to spend. Non-Levy procurement processes extended until December 2017 however allocation very small across all providers due to methodology used by ESFA. Impact for SMEs - less funding per apprenticeship and diminished allocation, less availability.</p> <p>Action: NF, AW and PM to send CB bullets of issues raised and impacts for SMEs. CB to redraft letter from Skills East Sussex based on impact on business, chair to sign and send.</p> <p>Agreed to go ahead with communications/ infographic for non-Levy payers.</p> <p>Action: CB to circulate communications/infographic to AES and business organisations, inc. ACES, FSB, Sussex Chamber, ESCC networks for distribution.</p>	<p>NF/AW/PM/CB</p> <p>CB</p>
Funding – NCOP, ESF and other funding proposals	<p>National Collaborative Outreach Programme (NCOP).</p> <p>ESCC consultation with schools and development of joint bid with BHCC and WSCC to include Aspire tracking, STEAMfest, Open Doors and Pathways interactive careers event, and ESCC bid to include creation of alumni network in schools.</p> <p>SCC, SDC and Plumpton developing joint bid, to include IAG support for L3 learners. Example, Plumpton looking at progression from Vet nursing to Vet science through Employability hub model.</p> <p>VF reported Uni of Brighton looking to develop progression pathways from L3 Health and Social Care in to Nursing Associate Higher Apprenticeship (from September). Action: VF to follow up with AW as part of joint NCOP bid.</p> <p>Colleges report greatest barrier to progression is GCSE Maths and English. Need targeted support for those wanting to progress to professions where Maths/Eng is a mandatory entry requirement for L4+ courses. Also a barrier for an employer taking on a L4 apprentice, as must provide time off to gain Eng/Maths over and above 20% already allocated. AW and NL agreed need for enhanced support or shared resource across all the colleges to support learners with dyslexia (in particular).</p> <p>Action: AW/NL/CB to follow up re GCSE support in NCOP bid discussions.</p> <p>DWP ESF - Sustainable Integration of Young People into the Labour Market</p> <p>ESCC and Colleges joint bid to include transition support and 'Opt-in to' type provision, NCOP to be used as match.</p> <p>VF updated that drafting a bid to Degree Apprenticeship Development Fund (round 2) – focus on building 'ladders of opportunity' from FE to HE through Construction & Built Env and Health and Social Care to Nursing. CB reported that SES Construction task group looking for growth of higher level courses and pathways through from FE.</p> <p>Action: CB to link VF to stakeholders in Construction task group to support bid.</p>	<p>VF/AW</p> <p>AW/NL/CB</p> <p>CB</p>

Minutes and actions from last meeting	Actions and items outstanding from previous minutes: <ul style="list-style-type: none"> • Review Q3 data at meeting in July as part of AES action plan review • Colin to provide list of sub-contractors, what delivering and geographical area, and leaflet for distribution • STUK to clarify with ESFA whether learners can move off and back on to programme • CB to follow up evaluations for NAW events, Wealden Careers fair and BFS ahead of AES action plan review and consider whether to include in future AES planning. • Providers to call NAS SBU as mystery shoppers to see if directed to local provision <p>Agreed that AES meeting to be added to same date as Skills East Sussex meetings from September, shortening AES and providing 15 minute break in between.</p> <p>Action: CB to set dates for AES following SES from September.</p>	<p>All CBr CBr CB All</p> <p>CB</p>
AOB	<p>Coast 2 Capital ESF Specifications consultation on 25th May. SELEP AGM and Partnership event on 7th July. Plumpton update – 90% new standards live by September ACES would welcome speakers for Chambers networking events SDC discussions re whether to go ahead with whole college merger, beyond Sussex Skills Solution, to be agreed in July.</p>	
Next meeting	<p style="text-align: center;">Wednesday 12th July, 10.00-12.00, University of Brighton, Priory Street, Hastings TN34 1EA</p>	